

## **Subject: Important FMCSA Application Release Announcement**

A few weeks ago, you received a message stating that there would be a release of all FMCSA applications on August 18, 2006. The Office of Information Technology has decided to ***postpone this release to September 15***, with the exception of a new release of the electronic Field Operations Manual (see below). Details on the changes made to these applications will become available in the release notice to be distributed prior to the release.

At the close of business on August 18<sup>th</sup>, FMCSA will release a new version of the electronic Field Operations Training Manual (eFOTM). The eFOTM is the manual used by all FMCSA field staff to assist them in their day to day activities. It provides guidance for planning and completing simple, unusual, unique, and/or difficult assignments.

The October 2005 release of the eFOTM incorporated an auto update feature that enables automatic updating of eFOTM. To utilize the auto update feature, you must be connected to the internet. Once connected to the internet, click on the eFOTM red book icon on your desktop. The update will be sent to your computer. If you have not previously downloaded and installed eFOTM or do not have an internet connection the new release is now available at <http://infosys.fmcsa.dot.gov/>.

If you have questions or comments regarding the content of eFOTM contact Ryan Paquet at [ryan.paquet@dot.gov](mailto:ryan.paquet@dot.gov) and for system-related questions, contact Janet Curtis at [janet.curtis@dot.gov](mailto:janet.curtis@dot.gov).

The following changes have been made:

### **Updates to eFOTM:**

- The memo section has been divided into six sections:
  - Compliance Review
  - Safety Audit
  - Hazardous Materials
  - Household Goods
  - Inspection
  - Enforcement

NOTE: The same memo may be in multiple sections.

- All new memos since August 18<sup>th</sup> will be available in a new section entitled "New Memos Book."
- Twelve new Memos have been added to this new section.
- The following new sections have also been added:
  - HM Security – Investigative Procedures

- Mexican Commercial Drivers License Guidance Section  
Inspection Manual – Part 383 Commercial Drivers License
- Safety Audit Mexican Carrier
- Safety Audit Part 385 Procedures